



Riverside

Town & Country Club

Midway - Blue Earth & Winnebago  
Winnebago, MN 56098

Secretary

RENTAL AGREEMENT CONTRACT

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_

PHONE \_\_\_\_\_

DATE OF EVENT TO BE SCHEDULED? \_\_\_\_\_

Estimated event start and finish times: \_\_\_\_\_

TYPE OF RENTAL/EVENT?

RECEPTION \_\_\_\_\_ DANCE \_\_\_\_\_ MEETING \_\_\_\_\_

REUNION \_\_\_\_\_ BANQUET \_\_\_\_\_ OTHER \_\_\_\_\_

ESTIMATED ATTENDANCE/COUNT: \_\_\_\_\_

LINEN REQUIREMENTS:

\_\_\_\_\_ \$2.50 TABLECLOTHS

\_\_\_\_\_ \$ .25 NAPKINS

BAR REQUIREMENTS: \_\_\_\_\_

OPEN BAR \_\_\_\_\_ OPEN AFTER \_\_\_\_\_

(A bartender is inclusive in the rental fee. We have a full liquor license. By law, no other alcoholic beverages can be brought into our facilities.)

FOOD:

*\*\*We are available to assist with your food requirements; we can assist you with the event and menu planning*

LIABILITY

RIVERSIDE TOWN AND COUNTRY CLUB CANNOT BE HELD LIABLE UNDER THIS CONTRACT FOR LOSS, THEFT, OR DESTRUCTION OF PERSONAL PROPERTIES OF THE LESSEE OR HIS/HER GUESTS.

DAMAGES

LESSEE WILL BE HELD RESPONSIBLE FOR DAMAGES BEYOND NORMAL WEAR AND TEAR UNLESS RESTITUTION IS MADE BY THE RESPONSIBLE PARTY (INCLUDING GOLF COURSE EXTERIOR ITEMS).

DECORATIONS

RIVERSIDE TOWN AND COUNTRY CLUB PROHIBITS THE USE OF CONFETTI AND RESERVES THE RIGHT TO DEEM OTHER DECORATIONS AS UNACCEPTABLE FOR USE.

CONTRACT DEPOSIT OF \_\_\_\_\_ AT SIGNING TO BE CREDITED TO FINAL SETTLEMENT OR FORFEITED UNLESS WRITTEN NOTICE OF CANCELLATION IS RECEIVED 60 DAYS PRIOR TO THE EVENT. MEMBERSHIP AT RTCC IS A REQUIREMENT (SOCIAL MEMBERSHIP IS \$110.00) THE FACILITY BASE RENT IS \$250.00. AN ADDITIONAL \$100.00 IS REQUIRED IF USING THE DOWNSTAIRS. IF AN OUTSIDE CATERER (OTHER THAN RTCC) IS USED, THERE IS A \$2 PER PLATE CHARGE OR \$100.00 MINIMUM.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

BY \_\_\_\_\_ DATE \_\_\_\_\_

RIVERSIDE TOWN AND COUNTRY CLUB